

**AGENDA MANAGEMENT SHEET**

**Name of Committee** Resources, Performance and Development Overview and Scrutiny Committee

**Date of Committee** 16 September 2008

**Report Title** Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

**Summary** The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

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No.

**Would the recommended decision be contrary to the Budget and Policy Framework?**

**Background papers** None

**CONSULTATION ALREADY UNDERTAKEN:-** Details to be specified

- Other Committees  .....
- Local Member(s)  County wide
- Other Elected Members  .....
- Cabinet Member  .....
- Chief Executive  .....
- Legal  David Carter - reporting officer
- Finance  .....
- Other Strategic Directors  .....
- District Councils  .....

- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  .....

**FINAL DECISION NO**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

## Agenda No 3

# Resources, Performance and Development Overview and Scrutiny Committee – 16 September 2008.

## Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee

### Report of the Strategic Director of Performance and Development.

#### Recommendation

That the Committee comment on/note the items.

## 1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

## 2. Action Taken on Previous Requests/Decisions of the Committee

Date Agreed by Committee	Commitment to be Met	Officer/Director Responsible	Date to be reported back to Committee or action undertaken
29.4.08			
	Supplementary Business Rates	E&E	As required
	Absence management – Analysis of the “unknown reasons” for sickness	P&D/ R.Bergman	16.9.08
	Remedial measures that are being put in place to avoid musculo-skeletal and stress related conditions	P&D/ R.Bergman	16.9.08
	Efficiency planning update	Resources	13.1.09
10.6.08			
	Update on replacement of bottled water to be brought forward	P.Evans	16.9.08
	Report on Customer service and access to include update on transfer	K.Birla	11.11.08

	of services and Southam one stop shop		
	Chris Eliot – Stronger Communities Block Lead to be invited to meeting	P&D – Nick Gower-Johnson	TBA
	Further report required on staff survey and mystery shopper exercise	P&D	TBA
	Future reports on debt recovery should discuss why debts relating to residential care are increasing	Resources	TBA

### 3. Provisional Items for Future Meetings

Meeting Date	Subject	Directorate
11/11/08		
	Development of Customer Access for the County Council	Perf & Dev
	Review of Absence Management	Perf & Dev
	Review of Capital Receipts Strategy - update	Resources
	Review of Base Capital Budget	Resources
	ICT Development Plan – Mid Year report	Resources
	Backlog Maintenance Report	Resources
	Schools Summer Holiday 2008 – Building and Engineering Projects	Resources
	Debt Recovery Update	Resources
	Medium Term Financial Plan	Resources
	Half Year Directorate Report Cards 2008/09 (April 2008 to September 2008)	Perf & Dev Resources
13/1/09		
	Review of Absence Management	Perf & Dev
	Review of Customer Focus – Panel's Report	Perf & Dev
	Feedback from Public Consultation on the 2009/10 Budget	Resources
12/2/09		

	Quarter 3 Directorate Report Cards 2008/09 ( April 2008 to December 2009)	Perf & Dev Resources
21/4/09		
	ICT Development Plan –Year End Report 2008/09	Resources

**4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.**

Date	Subject	Key Decision	Directorate
2/10/2008			
	Rugby One Stop Shop This report sets out recommendations for the Cabinet to consider the development of a One Stop Shop (Rugby Plus Project) at Rugby Art Gallery, Museum and Library.	No	Perf & Dev
	Corporate Report Card	No	Perf & Dev
	PwC End of Year 2007/08 Benchmarking Report	No	Resources
	Pension Policies - Number of policy decisions in relation to the local government pension scheme which we are obliged to make public. These relate to technical administration of the scheme and policy decisions concerning access to benefit.	No	Resources
	Locality Working Update - This report updates Cabinet on progress regarding locality working and submits for its approval a draft Strategy for Locality Working	No	Perf & Dev
	Corporate Asset Management Plan 2007/08 - An analysis of the Corporate Asset Management Plan Property Performance Indicators	No	Resources
	Minimising the Council's Energy Liabilities To consider the implications of increased energy costs and to consider ways of mitigating price increases by reviewing the County Council's energy management arrangements	Yes	Resources (& Env & Economy)
	Sale of Land at South West Warwick – Preliminary Development - To inform members of the latest position in relation to the sale of land at South West Warwick and the funding of any works that need to be undertaken	No	Resources

	<p>Comprehensive Area Assessment - Joint Inspectorate Proposals for Consultation</p> <p>This paper summarises the key messages from the Comprehensive Area Assessment consultation document and sets out a proposed response to the inspectorates.</p>	No	Perf & Dev
6/11/08			
	Business case be submitted on the One Stop Shop in Leamington Spa.	No	Perf & Dev
	Frozen Food and Grocery Provisions – Agreement to the proceed with tenders for the provision of frozen food and grocery provisions	Yes	Resources
	Efficiency Plan 2008/09 – A report to Inform of the projected outturn on the delivery of the 2008/09 efficiency plan at the end of quarter 2 and to seek members views on any of the issues raised. To inform members of the information reported to the government under their efficiency reporting regime	No	Resources
	Projected 2008/08 Revenue and Capital Outturn - To inform members of the projected 2008/09 revenue and capital outturn position for the authority at the end of quarter 2 and to seek members views to how to manage any of the issues raised.	No	Resources
27/11/08			
	Mid Year Corporate Report Card (April 2008 to September) This report provides an analysis of the Council's mid year performance of 2008/09. It reports on performance against the key performance indicators as set out in the Corporate Report Card	No	Perf and Dev
11/12/08			
	Sustainable Community Strategy Update Report - A new countywide Sustainable Community Strategy for Warwickshire is required to be developed and endorsed by all key partners including the County Council in early 2009. The report will give an update of the progress of the suggested process and timetable for the development and endorsement of the Strategy.	No	Perf & Dev

	2009/10 Budget - To update members of the latest information in relation to setting the 2009/10 budget and to inform members of SDLTs response to the request from Cabinet for a report on 2009/10 spending proposals, made at Cabinet on 31 July 2008. There will be a subsequent report to Cabinet on 29 January 2009 that will provide a further update in relation to later information.	No	Resources
8/1/2009			
	Feedback in relation to the 2009/10 budget proposals to be approved by Council on 3 February 2009.	No	Resources
29/1/09			
	2008/09 efficiency plan - To inform members of the projected outturn on the delivery of the 2008/09 efficiency plan at the end of quarter 2 and to seek members views on any of the issues raised.	No	Resources
	To inform members of the projected 2008/09 revenue & capital outturn position for the authority at the end of quarter 3 and to seek members views to how to manage any of the issues raised.	No	Resources
	2009/10 Budget - latest information in relation to setting the 2009/10 Budget and to issue final spending proposals for recommendation to Council for approval in setting the 2009/10 Budget and council tax and agreeing the 2009/10 to 2011/12 Medium Term Financial Plan.	No	Resources

D.G.CARTER,  
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September 2008